

Truck Delivery Process

THE DOCUMENTATION THAT WILL BE SENT TO ONE IS THE FOLLOWING:

1.-Customer Broker send to ONE a mail with new trucker request, customs declaration paid, b / l revalidated (Delivery Order), release in terminal (not transaction) In the subject of the message: **SCHEDULE TRANSPORT TRUCK POD / BL No. / Customer Name** according to the corresponding port .

- MANZANILLO: mx.zlo.intermodal@one-line.com
- LÁZARO : oneintelzc@meritus.com.mx
- VERACRUZ: oneintever@meritus.com.mx
- ALTAMIRA: oneinteatm@meritus.com.mx
- ENSENADA: oneimpoensenada@meritus.com.mx

It is worth mentioning that, for the shipment of transport requests, the **containers** must be on the **yard** to continue with the process, otherwise the transport request will be rejected.

2.- Once the **mail has been received** by the **Customer Broker**. The documentation is verified by the Intermodal team in port, the reception will be confirmed in order and the assigned transport will be informed within in a period of **48 to 72 hours** which are our assignment times. In case **does not receive confirmation** of transport availability, you should send a **reminder** to ONE to review the **status** of **availability**.

It is important that all **special instructions** as special requirements in the warehouse, if it has custody, if the transports must meet certain requirements, etc. ; This **specified** within the **format of transport request** , otherwise will not be taken into account such instruction.

Likewise, we request that you always declare **days and times of reception**, not dates since we have different external factors that mean that the required dates are not always met (transport availability, appointments at the terminal, terminal congestion, etc.). as well as contact (exact name and telephone number) for the report of the container (s) once they are in the warehouse.

3.- Intermodal port proceed with the assignment trucker confirmation to Customs Broker (based on the previous allocation of ONE Intermodal). Data: carrier name, phone, contact name and delivery address.

The **confirmation** will only be sent to **the customs broker** that sent the request, deleting the rest of the addresses in good order. We recommend that you generate a group address, in case you need to add more people to follow up.

For the **Lazaro Cardenas** port, the Customs Broker must pre-schedule the **pickup** of the **containers** and **Meritus** will be sending mail requesting evidence of the programming confirmation on the portal.

For the **Ensenada** port, the **trucker line** is the one who generates the **cargo appointment** and makes the **CRWEB assignment**, so it will be **confirmed by ONE** to the consignee after **12 pm CDMX** time due to the time difference.

The **allocation** of the **carrier line** that assign **by ONE** therefore, should preferably of a carrier line, is **subject to revision** without the **warranty** allocation of said carrier line for service.

4 .- For the port of **Manzanillo**, the AA will be delivering the physical maneuvers to the transport offices between the hours of **4:00 p.m. to 5:30 p.m.** (The envelope with the maneuvers released before the terminal and corresponding documentation for its modulation before the customs), ONE must confirm the delivery of physical maneuvers to the carrier.

In case of not delivering the maneuvers, the scheduled appointment may be lost, and it will be reviewed with Customer Service ONE if there are extra costs for false maneuvering or freight, if applicable.

For the ports of **Lazaro Cardenas** and **Ensenada**, the Meritus agency will be delivering maneuvers to the transports from 4 pm, so they must deliver maneuvers before **3 pm**.

For the port of **Veracruz** and **Altamira**, the Customs Broker will be delivering maneuvers directly to the transport, so these must be coordinated in **time** and **form** between both parties to avoid delays in dispatches.

For the port of **Ensenada** , the Customs Broker has to confirm with evidence the assignment of the ticket in the **CRWEB** for support with the LT at the time the assignment is confirmed. If assignment is not confirmed, no documents will be received. At the same time, the **ballot reseals** must be in **time** to avoid mishap in their dispatches and incur extra costs.

5 .- Customs Broker will verify the status of the fiscal route and container loading directly in the terminal portal as appropriate to give a better follow-up because transport does not have information at the moment.

6.- If the **containers** suffer from any **mishap** as customs inspection, in cage, held by authority, etc. We request that the **Customs Broker** is **pending** of this notice for your support.

If the **container** (s) undergo **customs inspection**, we suggest they start the **route the next day** for the **safety** of the **merchandise** and **transport**.

7 .- If the delivery requires custody, they should consider that the movement can only be coordinated in simple and this generates an extra cost that is **40% additional** on their ground freight. This is derived from the safety of cargo and transport. If it is full of custody, this charge does not apply as long as the two containers are for the same customer.

There are no services tied with custody for the security of the goods in custody. Additionally, **custodians are not allowed on board** this for the safety of the cargo, operator, and the carrier line.

Additionally, if the **custody contact** is **incorrect** or communication cannot be established with it, please consider that the **container** (s) **will not be sent** to the route, this for the **safety** of the **merchandise** and they will be subject to to **extra charges** (stays) that may be generated and the en route will be reviewed with the consignee of BL from the container (s) again.

8.- Once the unit leaves the route, the client may request its status with our CDMX Import team; so you should send mail to the following address: **mx.impocamion@one-line.com**. with the following subject: **TRUCKER DELIVERIES / Port of Discharge / # Containers / BL / Client**.

The **offices in Port** provide **no status** and **in turn** this **one** is **shared** between **ONE** and **consignee of BL** .

The status will be provided from Monday to Friday after **10 am**, only in case of having a delivery on the weekend, status will be provided via mail or cell phone at the time the delivery is scheduled.

In the case of **Ensenada** , the status will be provided from Monday to Friday after **11:30 am** CDMX time for the time difference.

In case of **urgent deliveries** alone may be scheduled for **48 hrs** no less time because we are subject to various factors such as availability of transport, dating terminals, saturations, etc. reviewing if the support is possible, as the case may be.

For the port of **Ensenada** that shipments and deliveries are the same day, they will not be scheduled urgent for the above mentioned and must be considered **48 hours**.

No deliveries will be made container **full** at **end of week** counting from Friday because they have many problems to double deliveries in one day and receiving loads may not always be possible on the Saturday because we depend on warehouse operation of our different clients. In addition to costs that may be incurred and times in which we damage the operation of transport.

9. Please consider that there **are 8 free hours** allowed for unloading per container, once this time is exceeded, periods of every 8 hours will begin to be considered at a cost of **185 USD** per period and per container.

10 . For any change or cancellation of the service. You must be notified **48 hours prior** to the dispatch date and / or the day you submit your request for transportation to be considered, otherwise after this time, you must assume the costs that are incurred due to untimely communication.

WEIGHTS ALLOWED


As **of June 1, 2008** , the new Law on Weights and Dimensions, which was published in the Official Gazette on April 1, 2008, comes into force , so the following weights must be taken into account:

- The maximum weight allowed is **25 tons** .including tare of the container (**FULL service**).
- The SCT will increase by 66% the inspectors who will dedicate all their time to supervising strict compliance with the New Law.
- The SCT will increase from 7 review points that currently have to 58 review points throughout the country.

Please consider the following. legend:

"As of July 1, 2008, the maximum weight allowed to travel on Mexican Highways in accordance with the Law (NOM - 012 -SCT - 2 -2008) published in the Official Gazette of the Federation on April 1, 2008 is of 25 Tons including the tare of the container, this in accordance with the available transport configuration, on this basis and in compliance with said Standard **ONE OCEAN NETWORK EXPRESS SHIPPING MEXICO S.A. D E CV** disclaims any responsibility, fine or penalty incurred product of the greater weight loaded in the container (s), being the total and absolute responsibility of the Shipper / Consignee the payment of the sanctions, fines and / or penalties that the authority issues for this effect " .

From the above, consider the following weights for the sending of its programming:

		20DC					40DC & 40 HQ					40 F		
		ATM	VER	ZLO	LZC	ESE	ATM	VER	ZLO	LZC	ESE	ATM	VER	Z
ALL TRUCK	FULL TANDEM	≤23 + TARE					≤21.5 + TARE					≤20 +		
	SINGLE (1CNTR)	≤25 + TARE					≤23 + TARE					≤23.5 +		
	Single overweight (Consider 40%increase over service rate) Toll road.	≤25 & ≤26 TARE					≤23 & ≤24.5 TARE					≤23.5 & ≤		

In case of exceeding the allowed weight, you must consider an additional payment of **40%** to the single rate and an **extra cost for tracks** per container. Initially, the availability of the unit for this type of movement must be verified with transport.

RECEPTION HOURS

Receipt of truck schedules by mail will be **Monday through Friday until 03:00 pm**. Requests that come in after hours are taken as reception the next day.

In the case of **Ensenada** , only the reception hours will be until **11 am** due to the time difference between Ensenada and CDMX.

Applications that enter on **Friday**, will be considered as reception on **Monday** for the beginning of the assignment from Tuesday since we **do not receive applications on Saturday** .

All transport assignments go from **48 - 72 hours** depending on availability of transport and in high season it can be extended to **96 hours or more** depending on the volume that is being presented, the times that we are using will be confirmed. It is important that they consider that tied containers are subject to waiting for deliveries to the same destination.

CUTS ON DELAYS

NOTE: The cut of delays will be carried out upon return of the vacuum by sending an email about the chain / history of the transport request mentioning and adding in the subject the following : **CUT OF DELAYS TO THE EMPTY** only to the following address mx.demurrages@one - line.com,

attaching the following and specifying that the terrestrial was within BL:

- BL.
- Data to invoice, place in the body of the message and attach tax identification number.

For delay cuts, please request them at the following addresses :

- ONE CDMX [delays : mx.demurrages@one-line.com](mailto:mx.demurrages@one-line.com)
- Manzanillo: elizabeth.castillo@one-line.com
- Altamira: oneinteatm@meritus.com.mx
- Ensenada: oneimpoese@meritus.com.mx
- Veracruz: oneeqcver@meritus.com.mx
- Lazaro Cardenas: onelazaro@meritus.com.mx

Please consider that there is **1 day** after delivery for the return of the empty when the service comes with transport within BL.

IMPORTANT

- In the event that the merchandise previously covered has a full truck service, this cannot be **provided** until the respective **customs procedure** is carried out by the **importer**.
- Please consider that the "**intermodal service or deliveries all trucks**" is independent from the customs procedure to achieve the **dispatch** , shipment or transit since this is part of the fiscal responsibility of the **importer** , which is very personal and inalienable, that is, no one other than the importer can carry out the procedures.
- Consider that the possible **lack of transportation** for all truck deliveries is a market situation beyond our control so ONE **not** made **responsible** for **storages** and / or **delays** generated.
- **It** is important to note that **no travel insurance cargo or satellite tracking service**, is you should n be hired by the importer if so required .
- The transit time of the operators is **8x8** , that is, 8 hours of transit for 8 hours of rest, they must also travel at a speed of no more than **80 km / hr** according to **NOM-087-SCT-2-2017** of the SCT.
- The responsibility of ONE with respect to the **damage** or **loss** of the cargo during the land transit of the merchandise in the Mexican Republic, will be considered strictly in

accordance with the LAW OF ROADS, PUENTES AND AUTOTRANSPORTES FEDERALE S.

C OMMENTS please note the following email: mx.impocamion@one-line.com