

São Paulo, July 29, 2026.

ONE MEXICO UPDATE
INSTRUCTION GUIDE FOR REVALIDATION (IMPORT)

ONE Customer,

In order to optimize your import operations into Mexico and efficiently coordinate the release and revalidation process for your cargo, we hereby share the following operational guidelines containing the mandatory requirements for each stage:

Revalidation Instruction Guide

1. Type of bill of lading (bl) release

- **Seaway Bill / Surrender (Copy):** Release authorization is generated automatically in the system.
- **Original BL:** Requires physical delivery of the document to ONE CDMX corporate offices:
 - **Address:** *Av. Paseo de la Reforma 180, Floor 19, Col. Juárez, C.P. 06600, Mexico City.*
 - **Courier Reception:** Wednesdays only, from **10:00 AM to 12:00 PM.**
 - **Alternative:** You may coordinate with your counterpart at origin to change the instruction to *Seaway Bill* or *Surrender*.

2. Ocean freight and charges payment

- **Credit:** Reflected automatically in the revalidation portal. If it does not appear, please contact your account executive to verify validity and request an application by emailing mx.oneimpo@one-line.com.
- **Prepaid:** If not active in the portal, coordinate charges validation by emailing mx.oneimpo@one-line.com.
- **Collect (Payment at Destination):** Download your invoice from **ONE Finance** or check your email if you received the freighted BL. If you do not have proof of payment, you can request a freighted copy via our customer service chat.

Payment Instructions:

Please send your payment receipt to mx.payment.notification@one-line.com using the following banking details:

Field	Banking Details
Beneficiary	Ocean Network Express Pte. Ltd.
Tax ID (UEN)	201708450C
Beneficiary Address	7 Straits View #16-01, Marina One East Tower, Singapore (018936)
Bank	HSBC USA
Currency	US Dollars (USD)
Bank Address	452 Fifth Avenue, New York, NY 10018-2706
Account Number	000274704
SWIFT	MRMDUS33
ABA	021001088

3. Letter of Authorization

Mandatory Note: All letters of authorization must strictly be presented on **official letterhead** and signed by the **legal representative**.

Annual Letter: Complete the template indicating validity within the current year for automatic registration, and send it to mx.cartaannual@one-line.com.

- *Single Customs Broker (AA):* Specify the Customs Broker's name and the corresponding ports of discharge on the same document.
- *Multiple Customs Brokers:* State "AA por embarque" (Customs Broker per shipment). After submitting the letter, access the chat to notify which broker will handle the clearance for each shipment.

Per Shipment Letter: Submit the letter containing the specific shipment details, along with the Customs Broker's name and license number, via **customer chat** or **Web Form** (if chat is unavailable).

4. Container guarantee

- **Shipper Owned Container (SOC / Isotank):** No security deposit required. Please notify us via chat to issue the release instruction.
- **Security Deposit:** A deposit of **\$1,000 USD per container** (all equipment types) applies for shipments delivered up to ramp (port or inland terminal).

Security Deposit Details:

Send your payment receipt to **victor.hernandez@one-line.com** with the following details:

Field	Tax / Banking Details
Beneficiary	ONE Ocean Network Express Shipping México, S.A. de C.V.
RFC	OON170921MHA
Address	Paseo de la Reforma 180, Floor 19, Col. Juárez, Alc. Cuauhtémoc, C.P. 06600, CDMX
Bank	HSBC México, S.A.
Currency	US Dollars (USD)
Bank Address	Paseo de la Reforma 347, Col. Cuauhtémoc, Alc. Cuauhtémoc, C.P. 06500, CDMX
Branch / Account	Branch: 6994 Account: 7003755584
CLABE / SWIFT	CLABE: 021180070037555842 SWIFT: BIMEMXMM

Deposit Refund: Once the empty container is returned undamaged, request your deposit refund according to the port of arrival:

- Veracruz, Altamira, Lázaro Cárdenas, and Ensenada:
mx.devoluciones@one-line.com
- Manzanillo: elizabeth.castillo@one-line.com

Annual Guarantee Letter: Evaluated after maintaining a continuous 3-month history of consistent volume without incidents. Request requirements at mx.cartaanual@one-line.com.



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CEP 01311-000 – São Paulo – SP – Brasil
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- *Application:* If you have an active letter, the system will apply it automatically as long as you appear as the **Consignee** on the BL. If you appear as the **Notify Party**, you must request a manual application via chat.

We appreciate your attention to these guidelines, which ensure smooth processing for your shipments. Should you have any questions or require further information, please contact your local ONE sales representative or reach out via ONE Chat.

Thank you for shipping with **ONE**.

OCEAN NETWORK EXPRESS (LATIN AMERICA) AGENCIA MARÍTIMA LTDA.